

Regional Services Council

Region 4 Meeting

Date: March 8, 2010

Time: 4:00 p.m.

Location of Meeting: Noble County Public Library–813 E Main St. (Hwy 8 E), Albion, IN

Meeting Chair: Steve Scott, Region 4 Manager

Meeting Secretary: Helen Garmon

Call to order

Start time: 4:00 p.m.

Roll call

Members Present:

Steve Scott
Jan Lung
Steve Weaver
Cindy Scotton
Jan Vogleman
Kelly Moorman
Angela Vachon

Phone:

(260) 458-6167
(260) 665-3713
(260) 244-6531
(260) 433-6288
(260) 543-2218 x 6006
(260) 356-4420
(260) 824-3530

Members Absent:

Judge Heuer
Judge Kramer
Judge Pratt
Amy Richison
Michelle Savieo

Non-Members Present:

James Shively
Leah Heaston
Ginny Fenstermaker
Maureen Prebynski
Debbi Branfield
Jay Driskill
Katrina Ott
Wesley Husselman
Rhonda Gibson-Willis

Rob Pettibone
Jenny Tsakkos
Amy George
Trish Crowe
Jill Hendricks
Cami Herron
Yvonne Duff
Sue Romans

Ryan Treesh
Linda Haggenjos
Yvette Hampton
Brian Kadinger
John-Michale Segyde
Jeff Waibel
Wendy Petty
Angie Moellering

Approval of minutes from last meeting

As read X As corrected

Recommended Correction:

Program/Committee Reports

Unfinished Business

None

New business

Welcome

Network for Safe Families:

Rob Pettibone reviewed and discussed the following handouts/spreadsheets:

- Local Prevention Fund January 2010 Financial Report
- Network for Safe Families Services January 2010 Financial Report
- Region 4 Service Summary Data for the period of 1/1/10 – 1/31/10
- Region 4 Referral Summary Data for the period of 1/1/10 – 1/31/10

There were some concerns about the post card system being broken; they have found the problem and people are getting the post cards they are supposed to get. If anybody is not getting post cards at this point, please let Rob know.

Rob distributed information handouts announcing the Region 4 Local Prevention Dollars RFP Meeting from 10:30 a.m. – 12:30 p.m. on Friday, March 19, 2010 at SCAN, Inc., 500 West Main Street, Fort Wayne, IN 46802. This meeting is open to anyone wanting to attend.

Please RSVP to Nora Neiger (260) 421-5007 by March 17, 2010.

James Shively

Mr. Shively reviewed and discussed the following handout/spreadsheet:

- Contract Child Welfare Services Utilization 1/1/09 – 8/31/09 Evaluation Period (Percent of Total Regional Expenditures Used for Each Service Standard)
- Service Standard Definitions (2009-2011 Indiana Department of Child Services Community Based Service Standards)

Mr. Shively stated providers who have contracts with the State will be receiving an email from Jenny Morris that will have instructions attached directing them to a website that will have a list of the Service Standards that are to be reviewed. Each of those Service Standards has line numbers for you to make reference to in your response. The document will be a word document with 5 areas of essay questions. You are not restricted to responding to those things you have a contract for. If you think you have something to contribute, your contributions are welcome. Mr. Shively asked that one document per service standard is returned. If you are doing this over a couple of weeks; please send it in as soon as you get one done.

Mr. Shively stated there will also be the same set of documents going out to the DCS offices. There will be a meeting or a series of meetings depending on the responses where providers and other interested persons will be invited to give them verbal feedback on what they have done with the written information that was submitted.

Mr. Shively stated based on what we get back we will be rewriting/updating the Service Standards. Each of the Coordinators has been assigned a set of Service Standards to work with. Our particular group will be working with the Home Based Services, Counseling and Sex Abuse. It's going to be a quick turn around we want this information back within 2 weeks. We need this process totally completed by the middle of June. That means we have to have a couple of weeks to analyze, rewrite, get back out for feedback and then a few weeks to process that and get it to Central Office by the middle of June.

We're in the process of reviewing all the information that was sent to us by the providers in their annual program evaluation for 2009. We will distribute that information as it becomes available. That information will also be utilized as part of the RFP process.

The date for sending out the RFP's is set for September 15, 2010. The date for the return of the RFP's is November 1, 2010. The intent is this time around there will be a much more realistic window for negotiation and clarification of contracts.

The next set of Satisfaction Surveys filled out by DCS staff is scheduled to go out the first part of July 2010. The anticipation is that information will be available as you are evaluating who you're going to contract with the following cycle. The next set of evaluations from the providers will also be for the time period that ends June 30, 2010.

QSR Preparation

Region 4 has our Quality Service Review (QSR) the week of May 10-13, 2010. The Quality Service Review will pull a case which is reviewed by 2 reviewers. The reviewers will take that case, look at all facets of it and determine if the child received the services that they needed in a timely manner.

A total of 36 cases will be pulled for Region 4. Those cases have been identified; case Manager's are getting releases of information etc. together. We'll be setting up schedules very soon with all the participants. There will be 18 cases pulled May 10-11, 2010 out of Adams, Dekalb, Huntington, LaGrange, Noble, Steuben, Wells and Whitley County and 18 cases pulled May 12-13, 2010 out of Allen County.

There will be a Grand Round meeting held from 10:00 a.m. – noon on Friday, May 14, 2010 at The Chapel– 2505 West Hamilton Road South, Fort Wayne, IN (260) 625-6200. The Grand Round will be an open presentation on what they found out of this review. Everyone is invited to attend. After the Grand Round the information is given to Regional Management Team to address deficiencies and put in place things that will correct our problem.

CIU (hotline) Preparation

CIU (Central Intake Unit) – The CIU (hotline) went into operation on January 1, 2010 starting with Marion County and will go Statewide the middle of July 2010. When you call the CIU, they take the information they need for the referral and pass it on in the time frame necessary.

The roll out for Region 4 is June 21, 2010, we have the 1-800-800-5556 number. For now the local offices need to use the 877 survey number and bypass the G.O. routing number until the whole State rolls out.

The Management Team is meeting with the staff from the call center on May 19, 2010; at that point we will have the process we'll be using. At the local offices that will be contacting all the major referral sources, LEA, Law Enforcement, Providers, Schools etc. to get them on board with this process. Eventually all the other numbers you've called as referrals are going to be shut off.

Fiscal

We're scheduled for rollout May 31, 2010, so your June services submitted in July will be paid out of Central Office. If you have any questions or concerns to make sure things are being done correctly in our Region please contact Linda Haggenjos and Steve Scott.

Miscellaneous

No other topics came before the board for discussion.

Next Meeting

The next RSC meeting date was changed to Monday, May 17, 2010 @ 4:00 p.m. in Whitley County. The location will be determined at a later date so please watch the DCS website or call one of the local offices for the RSC meeting location.

Public Testimony/Announcements

None.

Adjournment

With no other business meeting was adjourned.

Signatures:

Secretary

Helen Harmon

Chair

Steve Scott

Date

5/17/10

Date

5/17/10

Approved:

hg

(secretary's initials)

Date:

5/17/10